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5 July 2013

Dear Sir/Madam,

You are summoned to attend the meeting of the Borough Council of Newcastle-under-Lyme to be held in the *Council Chamber, Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG* on *Wednesday, 10 July 2013* at *7.00 pm*.

SUPPLEMENTARY AGENDA

3A Silverdale and Parksite Ward By-election - 4 July 2013

It is reported that the successful candidate at the above by-election was Amelia Catherine Rout.

10 MEMBERSHIP OF COMMITTEES AND REPRESENTATION ON OUTSIDE BODIES

At its annual meeting on 15 May 2013, the council resolved that the following arrangements be put in place for the making of changes to committee memberships during the municipal year:-

- (3) That the Chief Executive be authorised to give effect to further changes to the membership of committees and other council bodies in accordance with the stated wishes of the political groups in accordance with (5) below; and
- (4) That, where a political group wishes to amend its membership of a committee or other council body within its allocation of places on that committee or body in accordance with (4) above, such appointment will take effect from the day following receipt in writing of the request and be reported to the next meeting of the council or appointing body for confirmation.

In accordance with this provision, the council is requested to confirm the following changes to committee memberships:-

- (a) Councillor Terry Turner replacing Councillor Gareth Snell on the Staffing Committee; and
- (b) Councillor Gareth Snell replacing Councillor Kyle Robinson on the Public Protection Committee.

In addition to the above changes, the council is requested to confirm any other changes to committee memberships which any of the groups may wish to make, and those appointments to outside bodies arising from the resignation of former Councillor Lawton now the by-election has been held.

The political balance calculation for committee memberships is unaffected by the result of the by-election.

At the time of his resignation former Councillor Lawton did not serve on any committees but held positions on the following three outside bodies:-

- Park Road, Silverdale Community Centre Management Committee
- Silverdale Social Centre Community Centre Management Committee
- Newcastle-under-Lyme Community and Voluntary Support

Yours faithfully

Chief Executive